

# Creating a Parent Portal Account

<https://rock-hill.powerschool.com/public/home.html>

PowerSchool SIS

## Parent Sign In

Sign In Create Account

Username

Password

[Forgot Username or Password?](#)

Sign In

If you previously have had a Parent Portal Account for your student(s), you can enter your username and password.

1. Click Create Account

## Parent Sign In

Sign In Create Account

### Create an Account

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Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

If you have never had a Parent Portal account, please click on Create Account.

## 2. Creating your Parent Account

The screenshot shows the 'Create Parent Account' form in the PowerSchool SIS system. The form is titled 'Create Parent Account' and has a sub-section 'Parent Account Details'. It contains several input fields: 'First Name', 'Last Name', 'Email', 'Re-enter Email', 'Desired Username', 'Password', and 'Re-enter Password'. Below the fields, there are three password requirements: 'Password must:', '•Be at least 8 characters long', and '•Not be a well known password'.

Be sure to provide all information, if you have previously created an account with the same email address; it will not allow you to create a new one.

## 3. Linking your student(s) to your account.

The screenshot shows the 'Link Students to Account' form in the PowerSchool SIS system. The form is titled 'Link Students to Account' and has a sub-section 'Link Students to Account'. It contains a text box with the instruction 'Enter the Access ID and Access Password for each student you wish to add to your Parent Account'. Below this, there are two numbered sections (1 and 2) for entering student information. Each section has three input fields: 'Student Name', 'Access ID', and 'Access Password'.

You will need the following information: their 5-digit access code (Student's lunch #) and their access password (student's birthday).  
You can link multiple students in this step

4. After Clicking Enter to Link Student(s), you will need to confirm to complete creating a Parent Portal account.

### Parent Sign In

Sign In Create Account

Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.

Username

Password

[Forgot Username or Password?](#)

A confirmation link will be sent to your email, it takes about 5 minutes to receive. Once you receive it, you can click on the activation link and it will take you back to the login page.

5. Back to Login Page...

 PowerSchool SIS

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## 6. Left Side Tool Bar

The screenshot shows a navigation menu on the left and a 'Grades and Attendance' report on the right. The navigation menu includes items like 'Grades and Attendance', 'Grade History', 'Locker Information', 'Course Based Report Card', 'Attendance History', 'Email Notification', 'Document Library', 'Teacher Comments', 'Forms', 'School Bulletin', 'Class Registration', 'IGP Success Viewer', 'Curriculum Browser', 'Balance', 'My Schedule', and 'School Information'. The 'Grades and Attendance' report is a table with columns for 'Exp' and 'Last W' (M, T, W, H) and rows for '1(A-B)', '2(A-B)', and '3(A-B)'. A green callout box points to the 'Forms' menu item with the text: 'This is where you will find any needed forms for your student.'

**Navigation**

- Grades and Attendance
- Grade History
- Locker Information
- Course Based Report Card
- Attendance History
- Email Notification
- Document Library
- Teacher Comments
- Forms
- School Bulletin
- Class Registration
- IGP Success Viewer
- Curriculum Browser
- Balance
- My Schedule
- School Information

**Grades and Attendance**

Exp	Last W			
	M	T	W	H
1(A-B)				
2(A-B)				
3(A-B)				

**Legend**

Attendance Codes: Blank=Pre  
ETRD=Excused Tardv | SC-BTF

This Toolbar provides view of Grades & Attendance, My Schedule, Forms, etc.